

Dear SGMP Membership Applicant:

The membership office for SGMP is in receipt of your application for membership. You are applying for membership as a **Contract Planner**. Please read the following criteria for a **Contract Planner** membership and an **Associate Supplier** that became effective November 26, 2004.

Contract Planner: Individuals, organizations or companies operating under contract to government agencies, and are receiving said payments directly from government agencies, to assist in the planning or implementation of meetings, conferences or conventions are contract planners by this definition. Annual Dues - \$75.00

Associate Supplier: Individuals, organizations or companies that are compensated through retainer or commission from suppliers (i.e., hotels, conference centers, cities, etc.) will be considered associate suppliers. This means that individuals, organizations or companies whose income in the planning or placement of government meetings, conferences or conventions is derived from suppliers are also considered suppliers. Annual Dues - \$225.00

If you meet all the criteria listed for a **Contract Planner**, please sign and returned the form below to the SGMP membership office. (Fax 717/795-7552)

Please be aware that if your position encompasses both categories, you are required to join as an **Associate Supplier**.

If you meet the requirements for an **Associate Supplier**the fee is \$225.00 per year for membership and you will need to recruit a meeting planner to join with you.

I have read the criteria for a membership in SGMP as a Contract Planner, and I attest that I meet all the requirements for this category.

Print Name: _____

Signature: _____

Title: _____

Company Name: _____